



Cookridge Primary School

Tinshill Drive, Leeds, LS16 7DH

Headteacher, Mrs L Hunter

Tel. 0113 3862500 Email: info@cookridge.leeds.sch.uk

<http://cookridgeprimaryschool.co.uk>

June 2021

Dear Parents/Carers,

Let us take this opportunity to warmly welcome you and your family to Cookridge Primary School. We are delighted that your child will be joining us in September and are very confident that they will be happy and successful during their time at Cookridge Primary School.

We fully appreciate that you want to know certain details about your child starting school. Please rest assured that we are doing everything we can to prepare for your child's first day in school in September and are following the regularly changing government guidelines, local authority and scientific guidance as they are released to ensure school is a safe environment for all children and staff. Please be aware that all of the plans outlined here are subject to change.

Induction

We will be holding an information meeting for parents on Zoom. We will hold the meeting on **Wednesday 30th June 2021 at 6pm**. Further logon details will be emailed to you prior to the meeting. In this meeting, we will ensure that you have all the information you need to guide your child into school life in September. There will be a quick presentation about life in Reception and at Cookridge Primary School, and an opportunity to ask any questions that you may have.

Parental Meetings

We strive to give your child the very best education and we value parents/carers/school partnerships. In order to make this successful, we would like to have a chat with you to discuss any questions you have and build a detailed profile of your child. We will discuss any medical needs, interests, dietary requirements, support material for learning at home and navigation through our website in order to signpost you to important information whilst at Cookridge Primary School.

We would usually like to have these meetings face to face, but given the circumstances we are unable to do this at this time therefore a member of the reception team will be phoning you **w/c 5th July** for a chat. Please sign up for an appropriate slot via the form on our website under 'New Starters 2021 – Step 4'. We also will be providing stay and play sessions

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w/c 6th September for us to be able to meet your child. Due to current government guidance it is going to be difficult to allow parents to stay during these sessions should they go ahead, however, should the guidance change we will endeavour to make arrangements so you can attend with your child.

Important forms

There is a **VITAL** admissions form that we need in order to ensure your child's needs are met. This form must be filled out **by 2nd July**. You can find it on our school website at the top, under the tab '**New Starters 2021 – Step 1**'. A section of this form will ask for email addresses to be allocated to our online profiling software, Tapestry. This is our online tool that allows us to share your child's learning with you on a daily basis.

There is also a form that you can use to book onto the Stay-and-Play sessions taking place in September. Your child will be allocated a colour group for stay-and-play sessions, please see the following allocation guide. Once you have discovered your colour group, please book your preferred time as soon as possible so that we can ensure we are meeting with every child and their parent/s.

Colour group allocation for Stay and Play sessions W/C 6th September 2021 and Teams

If your child's surname begins with:

A, B, C, D, E, F : **RED**

G, H, I, J : **YELLOW**

K, L, M, N, O, P : **BLUE**

Q, R, S, T, U, V onwards : **GREEN**

These colours will also indicate what team your child will be in and the correct uniform to buy for P.E.

e.g. My name is Ben **K**err, so I would come to a **BLUE** stay and play and I would buy a **BLUE** PE uniform for my child.

Stay and Play

We will be holding Reception 'Stay and Play' sessions for the first four days, w/c 6th September, should government guidance allow us to do so. This is a great opportunity for your child to familiarise themselves with the Reception classroom and the adults who work

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there, having fun whilst doing so. Please book your child's place, on their allocated group time, through the form on our website to secure a place and a meeting with your child's teacher 'New Starters 2021 – Step 5'. The sessions will be as follows:

- Monday 6th September: 9:30am – 10:30am for anyone in **Red** group or 1:30pm – 2:30pm for anyone in **Yellow** group.
- Tuesday 7th September 9:30am – 10:30am for anyone in **Blue** group or 1:30pm – 2:30pm for anyone in **Green** group.
- Wednesday 8th September: 9:30am – 10:30am for anyone in **Green** group or 1:30pm – 2:30pm for anyone in **Red** group
- Thursday 9th September: 9:30am – 10:30am for anyone in **Yellow** group or 1:30pm – 2:30pm for anyone in **Blue** group
- Friday 10th September: ALL children will be required to come to school from 8:45 – 12:00 (children will not stay for lunch on this day).

If none of the above dates above are convenient, please contact the school on Tel No. 0113 3862500 or info@cookridge.leeds.sch.uk .

Induction Schedule

In order to give you as much notice as possible to assist you in making the necessary arrangements, we are also keen to share with you the induction schedule for September. On the relevant days, you will drop your child at the Reception classroom doors and a member of staff will be there to greet your child and guide them into school.

Picture 4



Picture 5



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Please see the following timetable that indicates the timing for the first 3 weeks in September:

September 2021				
Monday	Tuesday	Wednesday	Thursday	Friday
06	07	08	09	10
Stay and play Red group 9:30-10:30	Stay and play Blue group 9:30-10:30	Stay and play Green group 9:30-10:30	Stay and play Yellow group 9:30-10:30	8:45 - 12:00 (children do not stay for lunch)
Stay and play Yellow group 1:30-2:30	Stay and play Green group 1:30-2:30	Stay and play Red group 1:30-2:30	Stay and play Blue group 1:30-2:30	
13	14	15	16	17
8:45 - 12:00 (children do not stay for lunch)	8:45—1:00 (children stay for lunch)	8:45 - 1:00 (children stay for lunch)	8:45 - 3:05 (Children will stay for the whole day)	8:45 - 3:05 (Children will stay for the whole day)
20	21	22	23	24
8:45 - 3:05 (Children will be full time from now on)	8:45 - 3:05	8:45 - 3:05	8:45—3:05	8:45—3:05

All Reception children are entitled to universal free school meals and we encourage them all to start in this way. Having children share table resources, serve themselves food and converse openly about these aspects of dinner service has proven to increase their problem solving and oracy skills. However, if you feel strongly against school meals then your child can bring in a packed lunch.

All children will attend school full time (8:45am until 3:05pm) from **Thursday 16th September 2021**. This will be further discussed at the Parent Induction Evening on **Wednesday 30th June 2021** at 6pm.

At Cookridge, we are passionate about meeting the needs of every child and every family and we are very confident that we are beginning a long and successful partnership. We hope that school will resume safely and as normal in September and the Reception team very much look forward to meeting you then. We just want to reiterate that the above is all subject to the current restrictions being safely lifted but rest assured you will be informed of

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any changes to the information in this letter in due course. Please keep an eye on the 'New Starter Page' for any changes.

Kind Regards,

The Reception Team

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